

## AFFILIATE GUIDELINES AND DUES 2018

Application for Affiliate Membership needs to be completed and signed along with pro-rated dues and application fee (shown below).

After Application and monies are submitted, your application is presented to the Board of Directors which meet once a month, for approval.

The application and money need to be in our office the first week of the month applying for membership.

<u>MONTH</u>	<u>AMOUNT</u>	<u>PLUS APPLICATION FEE</u>	<u>TOTAL</u>
January	175.00	150.00	325.00
February	160.38	150.00	310.38
March	145.80	150.00	295.80
April	131.22	150.00	281.22
May	116.64	150.00	266.64
June	102.06	150.00	252.06
July	87.48	150.00	237.48
August	72.90	150.00	222.90
September	58.32	150.00	208.32
October	43.74	150.00	193.74
November	29.16	150.00	179.16
December	14.58	150.00	164.58

### AFFILIATE KEYBOX KEY GUIDELINES

- Affiliate Keybox Key Application is required along with signatures from 3 MLS Participants (Brokers/Owners) of Real Estate Companies in St. Joseph County.
- Must provide a copy of License and/or certification and copy of Certificate of Liability Insurance.
- Once approved by the MLS Directors, you will be notified and may come to the Association Office for a key to be issued to you.
- There is a one-time Keybox User Fee of \$100.00 payable to "MLS" and is required at the time of Key issuance.
- Supra is the 3<sup>rd</sup> party vendor which has an app that is downloaded into your iPhone. Monthly payments of \$17.04 are then taken from your credit card on the 26<sup>th</sup> of each month. Supra charges a one-time issuance fee of \$50.00 when your key is obtained.